

## STATEMENT OF EXECUTIVE DECISIONS

Tuesday, 23rd June, 2020

The decisions summarised below were taken by the Executive at the above-mentioned meeting and, subject to the call-in procedure referred to in Overview and Scrutiny Procedure Rule 17 and to the Notes at the end of this document, shall have effect five working days after the meeting. Details of any recommendations to Council are also included for completeness.

### Members of the Executive

Chairman:

Councillor Caroline Reeves (Leader of the Council and Lead Councillor for Housing and Development Control)

Vice-Chairman:

Councillor Joss Bigmore ((Deputy Leader of the Council and Lead Councillor for Service Delivery))

Councillor Tim Anderson, (Lead Councillor for Resources)  
Councillor Jan Harwood, (Lead Councillor for Climate Change)  
Councillor Julia McShane, (Lead Councillor for Community)  
Councillor John Redpath, (Lead Councillor for Economy)  
Councillor John Rigg, (Lead Councillor for Regeneration)  
Councillor James Steel, (Lead Councillor for Environment)

\*Present

Councillors were also in attendance.

### **Agenda Item No.**

### **Officer(s) to action Item**

#### **1. APOLOGIES FOR ABSENCE**

Apologies were received from Councillor Tim Anderson, Lead Councillor for Resources.

#### **2. LOCAL CODE OF CONDUCT - DISCLOSABLE PECUNIARY INTEREST**

There were no declarations of interest.

#### **3. MINUTES**

The minutes of the meeting held on 26 May 2020 were confirmed as a

correct record.

#### 4. LEADER'S ANNOUNCEMENTS

The Leader of the Council announced that residents in Ash had raised several key questions around a number of infrastructure projects, particularly with regard to the involvement of Surrey County Council. It was decided that it would be premature to make a final decision on the projects until those issues had been fully investigated and until it was possible to give the public answers to those questions. Therefore, the decision on the future of the projects in Item 6 would not be made until there was clarity on those key questions. For simplicity, the whole agenda item had been withdrawn and a new, revised paper covering all of the topics would be published in due course.

#### 5. ANNUAL GOVERNANCE STATEMENT 2019-20

RESOLVED:

John  
Armstrong

- (1) That, subject to paragraph (2) below, the Council's Annual Governance Statement for 2019-20, as set out in Appendix 1 to the report submitted to the Executive, be approved subject to the corrections and updates reported to the Corporate Governance and Standards Committee at its meeting on 18 June 2020 and set out in the Executive's Supplementary Information Sheet.
- (2) That the Democratic Services and Elections Manager be authorised, in consultation with the Lead Councillor with responsibility for governance and the Director of Resources, to update and amend the Annual Governance Statement for 2019-20 prior to the date of publication of the audited accounts for 2019-20 to reflect the ongoing assessment of the impact of the COVID-19 pandemic on the Council.

Reason

To comply with the Accounts and Audit Regulations 2015, the Executive must prepare, approve, and publish an Annual Governance Statement.

Alternative options considered and rejected by the Executive

None

Details of any conflict of interest declared by the Leader or lead councillors and any dispensation granted

None

#### 6. CORPORATE PROGRAMMES - COVID 19 PROJECTS REVIEW

This item was deferred to allow for discussion with partner organisations to take place and would be resubmitted when there was a clearer picture of future funding.

Elizabeth  
Fleming

NOTES:

(a) Any decision marked “#” means that the item was deemed by the Managing Director and agreed by the Executive and Chairman of the Overview and Scrutiny Committee to be a matter of urgency for the reason indicated and, in accordance with Overview and Scrutiny Procedure Rule 17 (h), such decision takes effect immediately and is therefore *not* subject to the call-in procedure.

(b) The call-in procedure is as follows:

- (i) the Chairman of the Overview and Scrutiny Committee; or
- (ii) a minimum of five members of the Council

may require that a decision be referred to the Overview and Scrutiny Committee for review.

(c) Councillors wishing to exercise their right to call-in a decision taken by the Executive must give notice in writing to the Democratic Services Manager. The reason for a councillor calling-in a decision shall accompany any such request and must meet one of the following criteria:

- (a) that there was insufficient, misleading or inaccurate information available to the decision-maker;
- (b) that all the relevant facts had not been taken into account and/or properly assessed;
- (c) that the decision is contrary to the budget and policy framework and is not covered by urgency provisions; or
- (d) that the decision is not in accordance with the decision-making principles set out in the Constitution.

Such notice should be marked for the attention of John Armstrong who can be contacted by e-mail on [john.armstrong@guildford.gov.uk](mailto:john.armstrong@guildford.gov.uk)

(d) On receipt of a call-in request, the Monitoring Officer will decide, in consultation with the chairman of the Overview and Scrutiny Committee, whether it is valid and will notify the councillors concerned accordingly.

(e) In the case of a valid call-in, the decision shall be referred to a special Call-in meeting of the Overview and Scrutiny Committee, which shall be held within 21 days of the decision on validity referred to in paragraph (d) above.

(f) A decision marked with an asterisk denotes that the matter is a “Key Decision” which is defined in the Council’s Constitution as an executive decision:

- (i) which is likely to result in significant expenditure or savings (of at least £200,000) having regard to the budget for the service or function to which the decision relates; or
- (ii) which is likely to have a significant impact on two or more wards within the Borough.